

CampDoc

Dear Spirit of Atlanta Members & Parents/Guardians,

This year, Spirit of Atlanta is partnering with CampDoc to better serve our members and staff. CampDoc offers an electronic health record system for organizations and you can now complete your health information electronically.

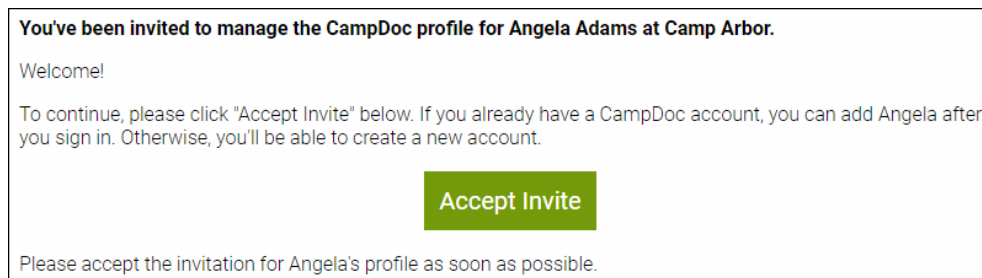
The security and privacy of your health information is important to us. The CampDoc site is secure, encrypted, and password protected. You can find additional information about CampDoc privacy and security information at www.docnetwork.org/security.

Watch this short [video](#) to help you get started on logging in to your account and completing your electronic health forms, or follow the steps below.

You can expect to receive an "Invitation" email from CampDoc.

Setting Up Your Username and Password on CampDoc

1. Click on the green "**Accept Invite**" link within the email to create your CampDoc account.



You've been invited to manage the CampDoc profile for Angela Adams at Camp Arbor.

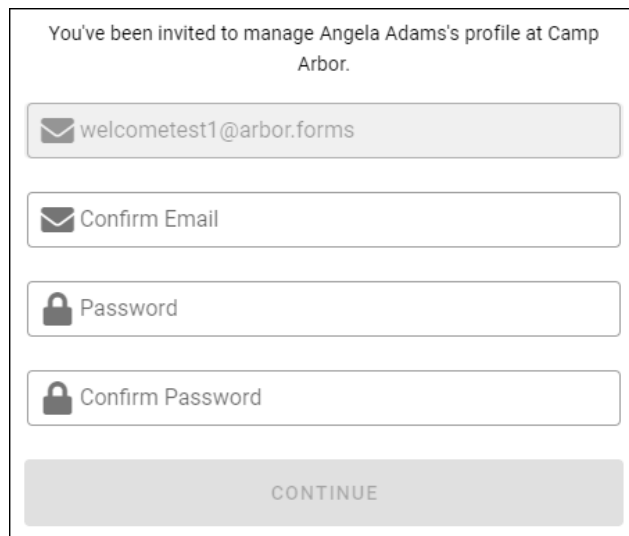
Welcome!

To continue, please click "Accept Invite" below. If you already have a CampDoc account, you can add Angela after you sign in. Otherwise, you'll be able to create a new account.

Accept Invite

Please accept the invitation for Angela's profile as soon as possible.

2. In the **Confirm Email** box, type your *email address* in order to confirm.
 - o NOTE: This should be the e-mail address you provided to the drum corps
3. In the **Password** box, type the password that you want to use.
4. Click the **Continue** button.



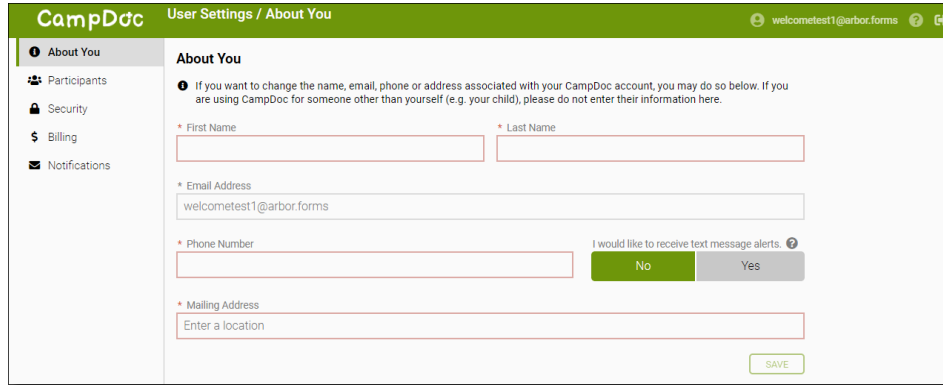
You've been invited to manage Angela Adams's profile at Camp Arbor.

CONTINUE

CampDoc

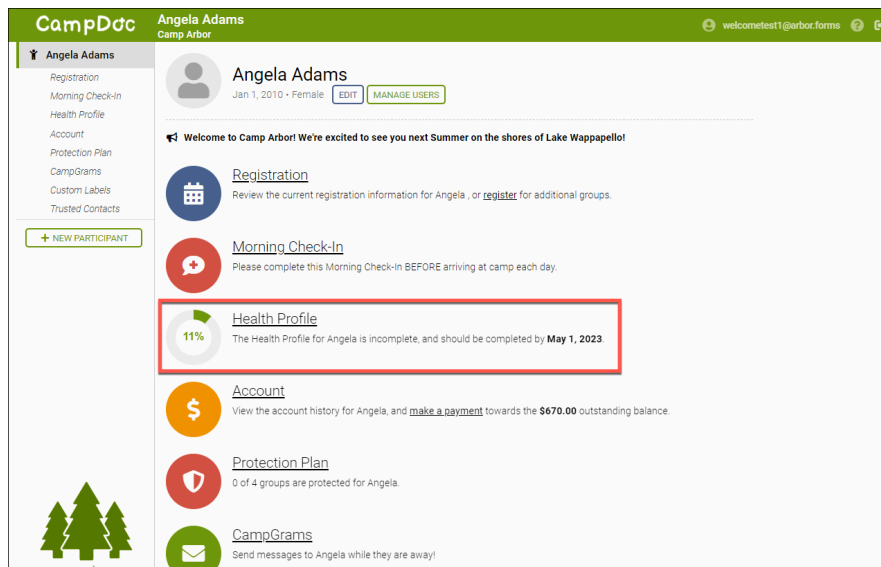
Setting Up Your User Profile

After you log in, you will be prompted to complete an “About You” page, where you will fill in your name and contact information. Upon completion of the “About You” page, you will be able to select your name and fill in your electronic health forms.



The screenshot shows the 'About You' page in the CampDoc user settings. The page has a green header with the CampDoc logo and the text 'User Settings / About You'. On the left, there is a navigation menu with options: About You (selected), Participants, Security, Billing, and Notifications. The main content area is titled 'About You' and contains a message: 'If you want to change the name, email, phone or address associated with your CampDoc account, you may do so below. If you are using CampDoc for someone other than yourself (e.g. your child), please do not enter their information here.' Below this message are several form fields: 'First Name' and 'Last Name' (both with red asterisks and red outlines), 'Email Address' (containing 'welcometest1@arbor.forms'), 'Phone Number' (with a red asterisk and red outline), and 'Mailing Address' (with a red asterisk and red outline). To the right of the 'Phone Number' field is a checkbox labeled 'I would like to receive text message alerts.' with 'No' and 'Yes' buttons. A 'SAVE' button is located at the bottom right of the form.

Filling in Your Electronic Health Forms



The screenshot shows the user profile page for Angela Adams in the CampDoc system. The header includes the CampDoc logo, the user's name 'Angela Adams', and the location 'Camp Arbor'. The left sidebar shows a navigation menu with options: Registration, Morning Check-In, Health Profile, Account, Protection Plan, CampGrams, Custom Labels, and Trusted Contacts. The main content area displays a welcome message: 'Welcome to Camp Arbor! We're excited to see you next Summer on the shores of Lake Wappapello!'. Below this are several cards for different sections: 'Registration' (with a calendar icon), 'Morning Check-In' (with a red cross icon), 'Health Profile' (with a green progress indicator showing 11% completion and a red outline around the card), 'Account' (with a yellow dollar sign icon), 'Protection Plan' (with a red shield icon), and 'CampGrams' (with a green envelope icon). A '+ NEW PARTICIPANT' button is visible in the sidebar.

Required questions will be marked with an * and **outlined in red**. Upload any required documents to your CampDoc account. If you're on a phone/tablet, you can take a picture to upload the document.

Keep in mind that our application saves your information as you complete the health forms, therefore you can return to app.campdoc.com to make updates and/or continue filling out your health information. You can log in using the email address and password you previously created.

We're excited to let you know that your participant's health information will save from year-to-year, so once you complete it in CampDoc this season, you won't have to start from scratch next year.



Additionally, CampDoc sends out periodic reminder emails for incomplete health information. These notifications will come from noreply@campdoc.com, so please add this to your safe sender list to avoid accidental delivery to junk and spam folders.

Please note that CampDoc supports the current and previous major releases of [Chrome](#), [Firefox](#), [Microsoft Edge](#), and [Safari](#) which provide improved security and performance for health information.

For additional assistance, you can navigate to support.campdoc.com or contact our Support Team at support@campdoc.com or 734-636-1000. We also encourage you to visit our [Sign Up Support page](#) for additional resources.

We are excited to continually improve and build safer, more productive, and more efficient systems to create the best experience for you and Spirit of Atlanta.

How to Sign Up for the Protection Plan

If you do not currently have health insurance, you can purchase a Protection Plan in CampDoc that covers emergency medical expenses. **REMINDER: health insurance is a requirement to participate in Spirit of Atlanta**. If you do not have your own personal health insurance, you will either need to purchase the Protection Plan in CampDoc or find another short-term health insurance option.

If you only wish to have emergency medical expenses covered, please set your tuition and transportation costs at \$0 on this screen:

2024 » 1-Week Session (7 days)					
TUITION	TRANSPORTATION	INSURED AMOUNT	BASIC COST	DELUXE COST	SELECTION
\$ 0.00	\$ 0.00	\$0.00	\$32.00	\$51.00	<input checked="" type="radio"/> Basic <input type="radio"/> Deluxe

Warning: Limited coverage due to lack of tuition and transportation costs

If you proceed as is, you will only be purchasing coverage for emergency medical expenses. If you wish to cover the cost of your program, be sure to enter a tuition and/or transportation amount.

If you include your tuition cost of \$5,800 in the line marked "tuition", you would be eligible for reimbursement of tuition cost in case you need to cancel or interrupt your time with the drum corps due to a covered event including injury or illness. Please note, this type of coverage costs more than only electing for the emergency medical expenses protection.

For additional information requiring Protection Plan coverage, please visit: <https://www.campdoc.com/protection-plan/>